# JUNIOR TOUGH GUY & GAL CHALLENGE – KUMEU, AUCKLAND

## RISK ANALYSIS AND MANAGEMENT SYSTEMS

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| **Event name** | Junior Tough Guy & Gal Challenge - KUMEU | **Total Anticipated crowd numbers** | | | |
| **Event location** | Kumeu Showgrounds<br>Gate 2, Access Road, Kumeu | Spectators | 500<br>250/day | Participants | 2000<br>1000/day |
| **Organisers** | Event Promotions Ltd | | | | |

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| Event date (s): | Monday 10th, Tuesday 11th August 2026 | times | 9.30am – 1.30pm |
| Pack in date: | Saturday 8th August 2026 | times | 8am – 5pm |
| Pack out date: | Thursday 13th August 2026 | times | 1.30pm – 5pm |

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| Event Organiser | Murray Fleming | On the day contact number | 0274877967 |
| Alternative contact | Taine Harvey | On the day Contact number | 0225256399 |
| Safety coordinator | Murray Fleming | On the day contact number | 0274877967 |
| Event facilitator | Murray Fleming | Council 24hr contact centre | 0274877967 |

- **Assess if the risk control will Eliminate, Isolate or Minimise – are standard health and safety terms to describe how you are reducing or removing the hazard. Ideally you will eliminate (remove) the hazard, then isolate or minimise.**
- **Estimate the likelihood of the hazard occurring - 1 is low, 5 is high.**
- **This is a guide ONLY and is not an exhaustive list. There may be other items that need attention that are not on this list.**

**1. Environmental effects on people to consider -** effect of wind/rain and UV protection, extreme weather conditions - cancellation/postponement

| Risks (what could go wrong) | Hazards (what could cause it to go wrong) | Risk control (What is in place to prevent it going wrong?) | E,I,M | 1-5 | Who is responsible | When | Event day ✔ |
|---|---|---|---|---|---|---|---|
| Falling equipment/trees | High winds | Delay, cancel event or alter course prior to start. Check entire course prior to start | E | 2 | Course manager | Before 9am | |
| Flooding | Torrential Rain | Delay, Cancel or alter event course prior to that start. Check entire course prior to start | E | 2 | Course Manager | Before 8.30am | |
| Landslips | Torrential Rain | Delay, Cancel or alter event course prior to that start. Check entire course prior to start | E | 1 | Course Manager | Before 8.30am | |

**2. Participants -** age/experience/suitability, accessibility needs , refreshments, lost children facilities , animals

| Risks (what could go wrong) | Hazards (what could cause it to go wrong) | Risk control (What is in place to prevent it going wrong?) | E,I,M | 1-5 | Who is responsible | when | Event day ✔ |
|---|---|---|---|---|---|---|---|
| Injury to athlete through collision with other competitors | Reckless competitors<br>Narrow course entry/exit<br>Wave starts too large | - Pre-race safety briefing for all participants.<br>- Course entry/exit made large enough for a group – first obstacles some distance away to allow for separation.<br>- Reduce wave starts to around 100 participants to allow a fun, fair, safe start. | M | 2 | organiser | Race briefing<br>Plus pre event e-mail | |
| Injury or death to athlete through falling and resulting impact. | Physical structures (permanent and temporary)<br>- Climbing Frames/Walls<br>- Hurdles<br>- Rope Bridges<br>- Road cones and signs | - Inform competitors of any new or special structures constituting a potential hazard<br>- Define hazard by appropriate means if. E.g. Signs, caution signs, cones, spray paint, barricades, flags,<br>- Event Marshalls present at all event obstacles<br>- Inform appropriate Lakes Ranch staff (if a safety issue) of any damage to assets. | M | 2 - 3 | organiser | Race briefing<br>Plus pre event e-mail | |

**3. Electrical, sound and lighting -** registered tradesman, isolation required, tripping hazards

| Risks (what could go wrong) | Hazards (what could cause it to go wrong) | Risk control (What is in place to prevent it going wrong?) | E,I,M | 1-5 | Who is responsible | when | Event day ✔ |
|---|---|---|---|---|---|---|---|
| PA system has fault | Faulty equipment | Qualified personnel plus additional equipment onsite | E | 1 | Sound technician | Pre, during | |

**4. Accident & health emergencies -** first aid , fire extinguishers, emergency contacts., report/recording of accidents

| Risks (what could go wrong) | Hazards (what could cause it to go wrong) | Risk control (What is in place to prevent it going wrong?) | E,I,M | 1-5 | Who is responsible | when | Event day ✔ |
|---|---|---|---|---|---|---|---|
| Event accidents on course | Runner/Walker falls, slips or gets in trouble. | - St John's onsite with 1 advanced paramedic, 1 Primary care officers, 1 ambulance, 6 wheel ambulance cart and Mobile first aid unit with officers<br>- Meeting prior to event start to arrange plan<br>- Event organisers, staff and Marshalls in communication with the first-aid base | M | 3 | St John | 8.00am on Race day | |
| Event accident on surrounding roads | Event attendee has accident outside venue on surrounding roads | - Place event road signs on roads warning other road users<br>- Have marshals/event staff at all main parking areas | M | 3 | St John, Event Staff | All day | |

**5. Set-up/pack-down -** what safety is in place while event site is a working site i.e. moving vehicles, first aid

| Risks (what could go wrong) | Hazards (what could cause it to go wrong) | Risk control (What is in place to prevent it going wrong?) | E,I,M | 1-5 | Who is responsible | when | Event day ✔ |
|---|---|---|---|---|---|---|---|
| Collision with set up vehicle and or personnel | Poor visibility | - Flashing light bar on the top of the vehicle and personnel to wear high viz vests at all times | M | 1 | Course set up manager | 8am set up days and 6am race day | |
| Person hurt by motor vehicle accident | Poor Visibility, Unstable terrain and reckless vehicle use | - Personnel instructed to operate all machinery in responsible manner and have appropriate license's | M | 1 | Event Director | | |
| Personnel hurt by moving vehicle | Poor visibility | - personnel to wear high viz vests at all times | M | 1 | Finish area manager | 8 am set up days and 6am race day | |

**6. Security -** protection of pedestrians and spectators, security/Police

| Risks (what could go wrong) | Hazards (what could cause it to go wrong) | Risk control (What is in place to prevent it going wrong?) | E,I,M | 1-5 | Who is responsible | when | Event day ✔ |
|---|---|---|---|---|---|---|---|

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|---|---|---|---|---|---|---|---|
| Stolen gear | Personnel equipment stolen | - Remind competitors of potential risks<br>- Have an area at registration for competitors to leave gear, keys. | M | 1 | Organiser | By 8am | |

**7. Crowd control -** fencing/barricades and protection of property.

| Risks (what could go wrong) | Hazards (what could cause it to go wrong) | Risk control (What is in place to prevent it going wrong?) | E,I,M | 1-5 | Who is responsible | when | Event day ✔ |
|---|---|---|---|---|---|---|---|
| Spectators fall into swamp, mud pits and lake | Lack of crowd control | Crowd control barriers, cones, extender barrier arms, barrier tape and flags to be erected around course. | E | 1 | Course manger | By 9am | |
| Spectator collides with event participant | Lack of Crowd Control | Crowd control barriers, cones extender barrier arms, barrier tape and flags to be erected around finish line and course | M | 1 | Course Manager | By 9am | |

**8. Staff/contractors/volunteers** - Briefings, responsibilities, refreshments, training

| Risks (what could go wrong) | Hazards (what could cause it to go wrong) | Risk control (What is in place to prevent it going wrong?) | E,I,M | 1-5 | Who is responsible | when | Event day ✔ |
|---|---|---|---|---|---|---|---|
| Staff etc not understanding tasks | Poor briefing | - Pre event meeting with all key personnel during the week prior<br>- Marshal briefing notes to be sent to volunteer groups a week prior to the event<br>- Briefing of all volunteer groups and staff prior to the start of the event | M | 1 | Organiser | Prior to event | |

**9. Emergency procedures -** fire, earthquake, Hazardous substances

| Risks (what could go wrong) | Hazards (what could cause it to go wrong) | Risk control (What is in place to prevent it going wrong?) | E,I,M | 1-5 | Who is responsible | when | Event day ✔ |
|---|---|---|---|---|---|---|---|
| Adverse weather condition | Natural disaster | Contact with Civil defence | M | 1 | organiser | At all times | |